



APPLICATION FOR RENEWAL OF LOCAL COUNCIL CHARTER

For the year beginning July 1, 2022
Scan signed form and email to
LCCR@scouting.org by May 1, 2022

The Boy Scouts of America charters local councils in order to accomplish its purposes and carry out its programs. The charters are issued for a period of one year and may be renewed annually upon application by local councils. The renewal of the charter is based on annual reports that show satisfactory efforts to meet the responsibilities of a local council in the Boy Scouts of America. The Boy Scouts of America may revoke or decline to renew council charters for failure to comply with the Bylaws, Rules and Regulations, or policies of the Boy Scouts of America, or in any instance where it deems such action advisable in the interests of Scouting.

The _____ Council, Boy Scouts of America, hereby applies for renewal of its charter for the year beginning July 1, 2022.

This application has been reviewed and approved by the executive committee or executive board at a duly called meeting on _____, 2022 at which meeting a quorum was present, and the council specifically accepted its obligation to cooperate with the Boy Scouts of America and its representatives in promoting the program of the Boy Scouts of America in accordance with the provisions of the Charter, Bylaws, resolutions, policies, and Rules and Regulations of the Boy Scouts of America.

This council agrees with and accepts credit terms of the National Service Center and agrees to the payment of "late payment charges" commensurate with the laws of the state of Texas, from which invoices are issued.

Data submitted, to the best of our knowledge, represents an accurate and complete report of requested information. Finance reports have been prepared in conformity with accounting standards set forth in the *Local Council Accounting Manual*. This council agrees to submit its financial audit report for fiscal year ending December 31, 2021, a copy of the 990 form, management letter and response to: audits990@scouting.org by July 31, 2022.

Insurance & Risk Management

Local councils are required to have automobile liability insurance coverage of \$1,000,000 combined single limit (CSL) for owned, non-owned, leased or hired vehicles which also provides excess coverage to volunteers and employees engaged in official Scouting activities, on Scouting business, on council business or under your discretion.

If the council does not have owned vehicles, insurance must still be purchased to cover the council for non-owned, hired and leased automobile liability for employees and volunteers.

Councils must submit with the Local Council Charter application, a certificate of insurance for automobile liability and to show evidence of the following coverages:

- Automobile liability - \$1,000,000 with volunteer coverage endorsement or equivalent language
- Property Insurance
- Workers' Compensation
- D&O excess insurance (if purchased outside BSA offered)

***Please note that National Service Fee for each council was determined and shared earlier in the year.**

Council Name _____ HQ city _____ Council Number _____

Council President signature _____ Date _____

Council Commissioner signature _____ Date _____

Scout Executive signature _____ Date _____

Please scan signed form and certificate of insurance and email to LCCR@scouting.org by May 1, 2022. Your charter will be sent to your Scout Executive upon receipt of these items.