



District Key 3 Work Plan

(Sample Agenda)

Date _____ Time _____ Place _____

- 1. Participating:** District chairman _____
 District commissioner _____
 District executive _____

- 2. Review prior work plans for assignments not completed**
 (Jobs not completed are carried forward.)

3. District Personnel Needs (Includes vacancies to be filled.)	Assigned to
_____	_____
_____	_____
_____	_____
_____	_____

- 4. District Scouter training** (Commissioners and district committee members who need basic training; plans to provide training)
- _____
- _____
- _____

- 5. Review of Quality District criteria** (Review goals for district and plan of implementation by the various functions.)
- _____
- _____
- _____
- _____

- 6. Critical unit needs that require support**

Unit no.	Unit need	Assigned to
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

- 7. Agenda for next district meeting**

Items	Assigned to
_____	_____
_____	_____
_____	_____
_____	_____

- 8. Review of council's plans and promotions**

Items	Assigned to
_____	_____
_____	_____
_____	_____
_____	_____

- 9. Other items**

Assigned to

- 10. Adjournment**